

24 HOUR CANCELLATION POLICY

Adriana Russell MFT 2910 Camino Diablo Suite 200 Walnut Creek CA 94597

As is standard for therapy, I understand that Adriana Russell MFT has a 24 hour cancellation policy. This means if for whatever reason I miss my appointment or late cancel, I will be charged for the session. This would be for the full fee of the session not just my copay if I am using an insurance benefit for my sessions. I will not be charged if I give notice with twenty four hour notice before the appointment as this gives Adriana Russell MFT time to fill the hour.

I understand that Adriana Russell MFT cannot fill the session when I late cancel or forget my therapy appointment. My insurance benefit, if I am using one, does not pay any portion of this missed therapy hour. I understand that in signing up for therapy that I am responsible for my therapy hour which is reserved specifically for me.

For Beacon, Beacon Kaiser, Anthem, Anthem EAP and AETNA the cost for a missed late cancelled appointment would be \$85. This is the amount that Adriana Russell MFT receives from insurance for each of my sessions. This is the amount that Adriana Russell MFT does not receive from the above insurance benefits when the session is missed/late cancelled.

I understand the 24 hour cancellation policy and am in agreement with these terms in working with my therapist Adriana Russell MFT. I have read this document fully and carefully.

Signature of client _____

Date: _____